

HEALTH & SAFETY POLICY STATEMENT



- 1.1 **Capital Enterprise Centres** acknowledges and accepts its statutory responsibilities for securing the health, safety and welfare of its employees, of contractors working on premises over which it has control and of visiting members of the public.
- 1.2 **Capital Enterprise Centres** will provide and maintain safe and healthy working conditions, in particular to ensure so far as reasonably practicable that:-
 - 1.2.1 adequate resources are provided to ensure that proper provision can be made for health and safety matters.
 - 1.2.2 risk assessments are carried out and periodically reviewed.
 - 1.2.3 systems or work are provided and maintained that are safe and with minimal risks to health.
 - 1.2.4 all employees receive information, training and supervision in how to carry out their work with regard to their safety and the safety and the safety of others.
 - 1.2.5 the provision of and maintenance of all plant, machinery and equipment is safe and without risk to health.
 - 1.2.6 the working environment is safe and without risks to health and that adequate provision is made with regard to the facilities and arrangements for welfare at work.
 - 1.2.7 contractors and visitors are made aware of the procedures and rules in place to safeguard their health and safety.
 - 1.2.8 safety factors are given important consideration when any changes are made to operations or when new equipment is specified or installed.
- 1.3 **Capital Enterprise Centres** will encourage all employees to be actively involved in maintaining the safest possible operating conditions and practices.
- 1.4 **Capital Enterprise Centres** will carry out a regular review of this policy to ensure that the highest standards of health and safety are maintained.

Signed: Peter Boam (Peter Boam)
Position: **Director**

Date: 30 October 2007