

Virtual Office Space



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For start-up businesses working from home, our **Virtual Office Space** service offers your company the benefits of the business centre without the need for occupation, all at affordable small company prices.

New

See overleaf for details of our new **Remote Telephone** service

- Full business address
- Company name on the building directory
- Mail handling
- Receipt of deliveries
- Franking service
- Well-equipped meeting rooms and min-conference facilities
- Photocopying
- Telephone answering
- Call forwarding
- Incoming and outgoing fax services

The **Virtual Office Space** service can be tailored to meet individual requirements and represents great value. See our website for the full price list.

Capital Enterprise Centres

Offices

Studios

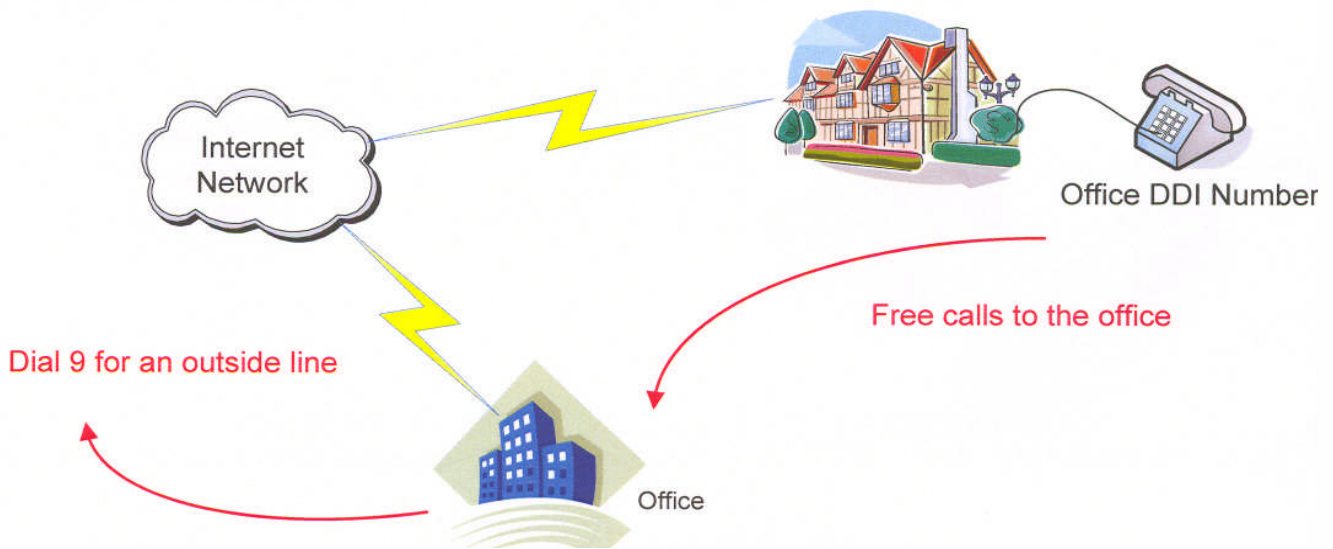
Storage

Workshops

Remote Telephones

Would it be an advantage to have a phone associated with your office, located away from the office?

The sketch below shows how a phone with the telephone number (DDI) normally associated with the office, can be located at home or any other location.



- The perception to the caller is that you are in the office.
- The features and functionality of the phone are the same as in the office phones.
- Dial the 4 digit extension number only to call any phone in the business centre.
- Dial 9 for an outside line. The called party will be presented with your office DDI number.
- The service charges are included in your single communications invoice.