

Capital Business Centre

Capital Letter

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Capital Business Centre

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Space for growing businesses

In Brief.....

Welcome to the Capital Letter

CAPITAL ENTERPRISE CENTRES ARE PLEASED TO INVITE YOU TO A VOICE OVER INTERNET PROTOCOL (VOIP) PRESENTATION BY PETER COOK ON TUESDAY 10TH JULY 2007 AT 12 NOON

As you will be aware from your electronic copy of the Capital Letter, dated 2 April 2007, we are now offering this new innovation. The roll out to Centres will begin at Churchill Square and other Centres will be added as demand grows.

Whilst we are keen to bring this new offer to our traders at all Centres, the investment by Centre for this technology is significant therefore we require sufficient interest to justify this.

On Tuesday 10th July 2007 Peter Cook, our Communications Manager, is giving a presentation on the new service and to answer any questions you have.

FREE months trial!

The first three traders at each Business Centre to go ahead with the new VOIP phone will have a free months trial. The VOIP telephone number will be a DDI number associated with your office at the Centre. Calls between the Centre and the second location are free and to callers it appears that you are at the office. The full functionality of the office phone is available on the remote phone. A demonstration phone is available in Reception for you to make a free trial.

Peter Cooks presentation will be followed by light refreshments and a brief networking session for all traders at the Centre.

Contact Reception for further information on VOIP phones and the forthcoming presentation/networking event.

Don't forget, please email any articles you wish published on your business in the Capital Letter to capital@capitalspace.co.uk.

Say hello to your neighbours....!

Unit 11A White Box Software Ltd.
Unit 11B Neal Communications Ltd
Unit 11D Letting Land
Unit 11E Concept Financial Planning
Unit 11F Falcon Metals Ltd
Unit 11H Quills Office Supplies Ltd
Unit 11J TaxAssist Accountants
Unit 11K Entrepreneurs in Action
Unit 12A Kasey Construction
Unit 12B 20 20 Services
Unit 12C Galloping Courmet (Coulsdon)
Unit 12D Mice Diary Ltd
Unit 12E George Emmanuel Solicitors
Unit 12F Blunt Mechanical Services
Unit 14 Premier Pensions Management
- 15
Unit 16 Tripleton Ltd
Unit 17 Evolve 100 Ltd
Unit 18A IT's QA
Unit 18B Atlas Timber Preservation
Unit 18C Solitek Ltd
- 18D
Unit 18E V8 Designs
Unit 19 Giles Insurance Services
Unit 20 DMI Ltd
Unit 21 Diviani Consulting Ltd
Unit 22 Quills Office Supplies Ltd
Unit 23 Deepdene Care Ltd
Unit 24 Claygate Digital Services Ltd
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Unit 29 Kung Fu Schools (Croydon)
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Unit 31 Red Sky Global
Unit 32 Multi Key Security Ltd
Unit 33 Galloping Gourmet (Coulsdon)
Unit 34 Arabella Productions Ltd
Unit 35 Multi Lift Services Ltd
Unit 36 Inks and Prints Ltd
Unit 37 Transport for London
Unit 38 Euro Fire Protection Ltd
Unit 39 Solarcom
Unit 41 Waterseal Ltd
Unit 42 QVS Ltd
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Unit 44 Stratum Resin Flooring
Unit 45 Idea Medica Ltd
Unit 46 Transport for London
Unit 47 Get Sweaty

Unit 48 Fat Boys Catering
Unit 49 George Ioannau
Unit 54 Cliveden Estates (South Eastern)
Unit 55 Jack's Café
Unit 57 ZipMail Ltd
Unit 58 Chris Evans Consulting Ltd
Unit 59 Collins Caddy Pope
Unit 60 Croydon Chamber of Commerce
Unit 61 Matrix ICT Services Ltd
Unit 62 H R Personnel Ltd
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Unit 64 Countrywide Surveyors Ltd
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Unit 70 Time Machines Ltd
Unit 71 Frost
Unit 72 Complete Cooling Ltd
Unit 73 On Time Design and print
Unit 74 Homes Real Estate Ltd
Unit 75 City Surfacing Ltd
Unit 76 KerDan Ltd
Unit 77 Standard Aero
Unit 78 Simon Emery Associates
Unit 79 Futureworks
Unit 80 Schofield Lothian
Unit 81 Think Computers Ltd
Unit 82 Jon Smith Associates Ltd
Unit 83 Thomas Lawrence Builders
Unit 84 Lighter Life
Unit 85 AEJ Management Ltd
Unit 86 GB Gas Holdings Ltd
Unit 87 South London Partnership
Unit 88 Silverleaf Developments Ltd
Unit 89 Next Step Fostering
Unit 90 Copithorne Homes Ltd
Unit 91 MB Tech Solutions Ltd
Unit 92 Start 2 Finish Event
Management
Unit 93 Healthways
Unit 94 Sapphire Public Relations Ltd
Unit 95 VetSpecs Europe Ltd
Unit 97 R M Services Ltd

Units 10-19 Building 6
Units 20-27 Building 5
Units 28-33 Building 4
Units 34-44 Building 3
Units 44-66 Building 2
Units 70-90 Building 1

George Emmanuel Solicitors

EMPLOYMENT LAW

We are a specialist Employment Law and property Firm of Solicitors based here at Capital Business Centre.

At George Emmanuel Solicitors our aim is to provide a quality bespoke employment service. Our focus is to effectively manage the people issues that can arise and seriously hinder businesses.

Covering everything from individual advice to strategic planning, we provide proactive assistance which is solution driven.

We advise on all aspects of contentious and non contentious law including but not limited to the transfer of businesses, redundancies, discrimination, compromise agreements, dismissals and recruitment, maternity and pay issues.

We work closely with businesses to unravel the complexities associated with employment law by establishing clear strategies and procedures, interfacing with managers and implementing change with care.

Why not call us for an informal discussion on any employment issue that you need advise on.

PROPERTY LAW

Our property department covers all aspects of conveyancing, remortgaging and first registration.

We offer favourable rates to all businesses in the Capital Business Centre.

**Contact: Linda Davies or Georgina Adeyemo
Tel:0208 916 2421
Unit 12E Capital Business Centre**

S.E.A Photography

ON SITE PHOTOGRAPHER – VISIT US AT UNIT 78 FOR ALL YOUR PHOTGRAPHIC REQUIREMENTS.

Working from our studio here on site (unit 78) we provide professional creative photographs to get you and your business noticed. Images of People, Places, Products for individuals and business suitable for catalogues, brochures, websites, newsletters etc. For a free no obligation chat regarding your photographic requirements call ext 2399 or pop in to Unit 78. See www.seaphotography.com for further information.

TaxAssist Accountants



'Accountants.....Specialising in Local Small Businesses'

*TaxAssist Accountants, is a local business offering a full range of accounting services to the small businesses. So whether you're a **Sole trader, partnership, limited company** or even an **individual** who requires their personal tax return filed at the end of the year, we are more than happy to be of assistance.*

.....we can help you with the following in-house services:

- Accounts & Taxation
- Bookkeeping, Vat & Payroll
- Business Plans for Start Ups
- Financing
- Self Assessments
- Company formations
- CIS Refunds
- Insurances

**** Fixed fees Service ****

Based here at the:

Capital Business Centre (Unit 11J)

For a free initial meeting without obligation please contact Jayen on the number below:

Extn: 2336

southcroydon@taxassist.co.uk



.....'a friendly, professional & local accountancy service for your business'.